

# Library eBooks for Kindle

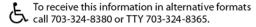
Library eBooks fo Kindle

www.fairfaxcounty.gov/library



Fairfax County Public Library 12000 Government Center Parkway Suite 324 Fairfax, VA 22035





# What you will need

- Valid Fairfax County library card
- Amazon.com account
- Kindle device (with Wi-Fi on or with a USB cable) or Kindle app
- Computer or Kindle Fire with Internet access

## Search for OverDrive eBooks

- 1. On a computer or Kindle Fire, go to http://www.fairfaxcounty.gov/library.
- Select eBooks under Find Books and More.
- Select a title from the displayed categories, or use the menu icon or search box to browse or search for other titles. Use the Advanced Search for more options including limiting your search to just the **Kindle Book** format. You may also limit your search to "Available Now."
- 4. If the book you would like is not available (the book icon in the upper-right corner of the book cover is light gray), hover over the book cover and select **Place a Hold**. (See other side for more information about holds).
- 5. If the book is available (the format icon in the upper-right corner of the cover image is black), hover over the cover and then select **Borrow**. Enter your library card number and password if prompted.
- 6. Select Download (Select one format), choose Kindle Book and select Confirm and Download.

#### Transfer an eBook to a Kindle via Wi-Fi

- Selecting Confirm and Download opens the Amazon page "Get Your Digital Library Loan" in a new window.
- 2. If you are signed in to your Amazon account, select your device then select **Get Library Book**. If not signed in to your Amazon account, select **Get Library Book** before signing in and selecting your device.
- 3. If your device is connected to a Wi-Fi network, the eBook will download to your Kindle device. If the title does not show up automatically, select **Sync and Check for Items** from the Kindle menu.
- 4. To read your eBook, look in the Home folder. If you have a Kindle Fire, your book will be in your Carousel.

## Return a book early

- 1. Sign in to your Amazon account.
- 2. Under Your Account, select Manage Your Content and Devices.
- 3. Select **Actions** next to the title you want to return then select **Return this book**.
- 4. When asked "Are you sure you want to return this Library Loan Ebook?" select Yes.

#### Renew

The option to renew a title becomes available three days before the title is set to expire and appears next to the title on your **Bookshelf** under your library **Account**. You can only use the renew feature once per title.

#### Holds

- 1. If the title is not available (the format icon in the upper-right corner of the cover image is light gray), hover over the cover image and then **Place a Hold**.
- 2. Enter your library card number and password if prompted.
- 3. Enter or confirm your email address. You may opt to automatically borrow the title when it becomes available. (This is the default setting). Select **Place a Hold.**
- 4. Check the status of your holds at any time. From your Account page, select the **Holds** menu to view your holds and your place on the holds list for each item. You may remove holds you no longer want, suspend holds for up to 90 days and turn auto checkout on or off.

### When a hold becomes available

You will receive an email from Fairfax County Public Library from the address **donotreply@overdrive.com**. If not borrowed within 96 hours, the hold will expire.

- 1. Select the link in the email to Fairfax County Public Library website.
- 2. Enter your library card number and password if prompted.
- 3. Your **Bookshelf** is displayed. Select **Holds** (below **Bookshelf** in the right column) to find the title.
- 4. Select Borrow then Download (Select one format). Select Kindle Book and Confirm and Download. Follow the directions for transferring an eBook to a Kindle on the reverse side.

# Transfer an eBook via USB cable from PC, laptop or Mac

- 1. If you do not have a Wi-Fi connection, you will need to transfer your book via USB cable. After choosing the **Get Library Book** button, select "Transfer via computer" in the drop down box and select **Continue**.
- 2. On the next screen, choose the Kindle you will be using and select **Continue**. You may need to allow your browser to download the file.
- 3. When prompted to find or save the file, select **Save**, and save it somewhere easy to find such as your computer desktop.
- 4. Connect your Kindle to your computer using the USB cable.
- 5. Open the Kindle drive on your computer.
- 6. With the Kindle drive open, find the eBook file you just saved. Copy and paste it or drag it into the Kindle **Documents** folder. If you have a Kindle Fire, copy and paste or drag it to the **Books** folder.
- 7. Safely eject your Kindle device from your computer and unplug the USB cable.
- 8. The book will appear in the Kindle's Home folder or the Books tab for Kindle Fire users.

Optional: Kindle Fire users can download the Overdrive mobile app to access ePub eBooks and mp3 eAudiobooks. Please refer to the Overdrive app handout for detailed instructions.